



**REQUEST FOR
EXPRESSION OF INTEREST (EOI)

FOR

PROVISION OF ICT SERVICES**

**ELIGIBLE TO REGISTERED FIRMS ONLY
(NOT INDIVIDUALS)**

**Description of Bid: PROVISION OF VMWARE TO HYPER-V MIGRATION &
ACTIVE DIRECTORY UPGRADE SERVICES.**

Bid Number: MESPT-ICT-I0086-2026

Bid Closing/Opening Date: 1st July 2026

Bid Opening Time: 12:00 noon East Africa Time

Issue Date: 24th June 2026

1. Micro Enterprises Support Programme Trust (MESPT) invites expression of interest (EOI) from eligible candidates for VMware to Hyper-V migration & Active Directory upgrade. Eligible candidates may obtain further information from MESPT at the address below during business hours **0800hrs** to **1700hrs**.

Micro Enterprises Support Programme Trust (MESPT)

Tausi Lane 01, Westlands

P.O. Box 187-00606,

Nairobi, Kenya

Tel: 0722 207 905 / 0735 333 154

Email address: procurement@mespt.org

2. Bid documents herein are free of charge.
3. All bids shall not be accompanied by bid security.
4. Complete bidding documents **shall be** submitted through electronic means in the manner indicated below:

[submission via email: tender@mespt.org]

Email attachments should be 10Mbs maximum. If it exceeds, submit in form of a link.

Bids must be received on or before the date and time indicated below:

Date: 1st July 2026

Time: 12:00 Noon (East Africa Time)

5. Prices quoted should be net inclusive of all taxes and quoted in **Kenyan Shillings**. All prices shall remain valid for **90 days** from the closing date of the bid.

Link for clarifications: [MESPT-ICT-10086-2026 - PROVISION OF VMWARE TO HYPER-V MIGRATION](#)

Chief Executive Officer

Micro Enterprises Support Programme Trust

TERMS OF REFERENCE

REQUEST FOR EXPRESSION OF INTEREST (EOI)

INTRODUCTION

Micro-Enterprises Support Programme Trust (MESPT) is a Kenyan development organization established in 2002. MESPT's overall objective is to promote economic growth, employment creation and poverty alleviation through enterprise development. This is achieved predominantly through support to the development of agricultural value chains whilst embracing and promoting the green growth and climate change agenda. Through its vision of building a more Prosperous Society, MESPT facilitates increased commercialization, decent employment and green transformation through targeted interventions in the selected value chains. The Trust is a multi-donor entity jointly founded by the Government of Kenya and the European Union who later relinquished their position to the Royal Danish Embassy in Kenya, Ministry of Foreign Affairs of Denmark (DANIDA). To learn more about MESPT, please visit www.mespt.org.

INTRODUCTION AND BACKGROUND

MESPT is seeking proposals from qualified IT service providers to modernize its core server infrastructure. Currently, the environment relies on a VMware virtualization platform and a legacy, physical Active Directory (AD) server. To optimize licensing costs, improve scalability, and ensure robust disaster recovery, the Organization has decided to transition its virtual workload to Microsoft Hyper-V and modernize its identity management framework.

I. Objective of the EOI

The purpose of this Expression of Interest (EOI) is to **identify and shortlist qualified consulting firms** with the technical capacity and experience to undertake:

- VMware to Hyper-V migration
- Active Directory upgrade and virtualization

Note: This is **not a request for full proposals**. Shortlisted firms will be invited to submit detailed technical and financial proposals at a later stage.

2. Scope Overview (Indicative Only)

The assignment will broadly include:

- Assessment of existing VMware and AD environment
- Design of Hyper-V architecture
- Migration of virtual machines
- Upgrade and virtualization of Active Directory
- Testing, validation, and documentation

3. Minimum Qualification Criteria for Shortlisting

A. Organizational Experience

Firms must demonstrate:

- At least **5 years' experience** in:
 - Virtualization technologies (VMware, Hyper-V)
 - Active Directory implementations and upgrades
- Proven track record of similar projects (minimum 3) completed in the last 5 years, specifically:
 - VMware to Hyper-V migrations
 - Active Directory modernization
- Experience handling projects of similar complexity and scale
- Strong client references with verifiable contact details

✓ **Note:** Greater consideration will be given to firms demonstrating multiple successfully completed enterprise-level migrations.

B. Technical Capacity (HIGHLY EMPHASIZED)

Firms should demonstrate:

I. Team Leadership Requirements

- Proposed **Team Leader must have:**
 - Master's degree in project management (or equivalent)
 - Bachelor's degree in information technology / computer science / related field
 - Minimum **5 years' experience** leading enterprise ICT infrastructure projects

- Proven experience in managing virtualization and AD migration projects

2. Technical Certifications & Expertise

Evidence of relevant certifications and competencies, including:

- Microsoft certifications such as:
 - Microsoft Certified: Azure Solutions Architect Expert
 - Microsoft Certified: Windows Server / Identity-related certifications
 - Microsoft Certified: Azure Administrator Associate
- Virtualization-related certifications including:
 - VMware Certified Professional (VCP) or equivalent
- Demonstrated capability in:
 - Hyper-V deployment and management
 - VMware environments (vSphere, vCenter)
 - Active Directory design, migration, and security hardening

✓ Firms with multiple certified experts and cross-platform expertise will be preferred.

- **Submission Procedure**

The companies that wish to send their proposal can do so through tender@mespt.org by **12th June 2026 at 12.00pm.**

IX. Criteria Score

The evaluation of each response to this RFP will be based on its demonstrated competence, compliance, format, and organization. The purpose of this EOI is to identify those suppliers that have the interest and capability to support MESPT with the transition from VMWARE to Hyper-V.

Evaluation Criteria

I. Preliminary Criteria (pass/fail)

1. Certificate of registration/incorporation
2. Latest CR12 (not more than 12 months old)
3. KRA PIN certificate
4. Valid Tax Compliance certificate
5. Power of Attorney
6. CVs of the key experts signed by the power of attorney
7. Company profile

2. Technical evaluation

Firm's experience – Years of experience	15 points
Firm's experience – relevant to the assignment (similar projects) provide reference letters. LPOs/contracts will not be considered.	15 points
Contact information for previous clients	10 points
Evidence of relevant certifications and competencies	30 points
Demonstrated capability in: ○ Hyper-V deployment and management ○ VMware environments (vSphere, vCenter) ○ Active Directory design, migration, and security hardening	30 points

Minimum pass score for technical evaluation is 70 points out of 100 points.

Notice to bidders on Technical Evaluation

- All bidders should indicate reference sites on Hyper-V and Active Directory implementation.
- All proposals shall be submitted in soft copy.
- Bidders Must meet all our requirements to be progressed to the financial evaluation.

Financial Evaluation

No financial proposals at this stage.

Conditions

- i. MESPT reserves the right to accept or reject any proposal.
- ii. Any canvassing will lead to automatic cancellation of the submitted proposal.

VII. SUBMISSION OF PROPOSALS

The Bidders should submit their Expression of Interest (EOI) to tender@mespt.org on or before **1st July 2026 at 1200 noon**. Kindly send your clarifications to procurement@mespt.org by **28th June 2026 at 0000Hours**. Responses to clarifications shall be provided on 29th June 2026.